

POLICY 8

ROLE OF THE VICE-CHAIR

The Vice-Chair shall be elected by the Board of Trustees at its annual organizational meeting and thereafter at any time as determined by the Board, to hold office at the pleasure of the Board.

Specific Responsibilities

The Vice-Chair shall:

1. Act on behalf of the Board Chair, in the latter's absence, and shall have all the duties and responsibilities of the Board Chair during the latter's absence.
2. Assist the Board Chair to provide governance leadership to the Board so that the Board and individual Trustees operate in accordance with the Board's policies and the requirements of provincial legislation.
3. Assist the Board Chair and Superintendent in the preparation of agendas for Board meetings.
4. The Vice Chair will assist the Superintendent in the preparation of the School Council Liaison Agenda and perform other duties and responsibilities as assigned by the Board Chair.

Reference: Section 65, School Act